

Emerald Bible Fellowship Online Media Publication Policy

Emerald Bible Fellowship sometimes photographs or videotapes church events. In order to protect the privacy of our members, we have established the following guidelines for the online publication of church-related photos and videos (“images”).

1. Online publication includes, but is not limited to, the church website, Facebook page, and YouTube channel.

2. General Principles

a. Images will almost always be of people in public spaces, and/or at public events.

b. EBF will not knowingly post anything that would be embarrassing, objectionable or hurtful to anyone in the image.

c. If copyright for an image is held by someone other than EBF, we will receive permission to post it and gladly provide credit if desired by the photographer.

d. We will gladly remove any photo upon request. If you see a photo that includes you or any family member and would like it removed, please call or e-mail the church office.

3. Adults and Children 14 and Older

a. General: Images of adults and children aged 14 and older may be published without specific consent. Except for church staff and officers, if individuals are identified, first names only will be used; no personal contact information will be posted. Adults who do not wish their image to be used online may opt out by completing the Online Media Publication Release Form.

b. Church Staff and Officers: Complete names may be used for church staff and officers. Only work-related contact information will be posted (e.g., work e-mail, but not personal e-mail).

4. Children: Images of children under the age of 14 will be used only with the express permission of a parent or legal guardian, given by completing the Online Media Publication Release Form.

5. This policy will be published on the church website. It will also be announced in the bulletin quarterly, with the link to the policy printed.

Emerald Bible Fellowship Online Media Publication Release Form

Family Surname(s): _____

Child Permission

I have read the EBF Online Media Publication Policy and Release. I give permission for images of the following named children to be used online by EBF. I understand that I may revoke this permission at any time by contacting the church office.

Print Child's Name	Parent/Guardian Signature (sign for each child)	Date
_____	_____	__/__/__
_____	_____	__/__/__
_____	_____	__/__/__
_____	_____	__/__/__
_____	_____	__/__/__
_____	_____	__/__/__

Adult Revocation

I do not consent to the online publication of my image by Emerald Bible Fellowship.

Print Name: _____ Signature: _____ Date: __/__/__

Print Name: _____ Signature: _____ Date: __/__/__

Please return the completed form to the church. Thank you!